

**Add, Drop and Course Withdrawal***Effective as of: 07.01.2017**American University of Armenia**Policy for Publication**Policy Number: ACAD20140009***15-Week Courses – Fall & Spring Semesters**

Adding or dropping a course	Through the 7th calendar day of classes regardless of when the specific course begins
Withdrawal with a grade of "W" for all undergraduate and graduate students.	The 8 <sup>th</sup> day through the 50 <sup>th</sup> calendar day of classes
Withdrawal with a grade of "F" for all undergraduate and graduate students.	The 51 <sup>st</sup> day through the last calendar day of classes

**10-Week Courses**

Adding/Dropping a course	Through the 7th calendar day of classes regardless of when the specific course begins
Withdrawal with a grade of "W" for all undergraduate and graduate students.	The 8th day through the 23rd day of classes regardless of when the specific course begins
Withdrawal with a grade of "F" for all undergraduate and graduate students.	The 24th day through the last day of classes regardless of when the specific course begins

**8-Week Courses**

Adding/Dropping a course	Through the 5th day of classes regardless of when the specific course begins
Withdrawal with a grade of "W" for all undergraduate and graduate students.	The 5th day through the 19th day of classes regardless of when the specific course begins
Withdrawal with a grade of "F" for all undergraduate and graduate students.	The 20th day through the last day of classes regardless of when the specific course begins

**5-Week Courses**

Adding/Dropping a course	Through the 3rd day of classes regardless of when the specific course begins
Withdrawal with a grade of "W" for all undergraduate and graduate students.	The 4th day through the 12th day of classes regardless of when the specific course begins
Withdrawal with a grade of "F" for all undergraduate and graduate students.	The 13th day through the last day of classes regardless of when the specific course begins

**4-Week Courses**

Adding/Dropping a course	Through the 3rd day of classes regardless of when the specific course begins
Withdrawal with a grade of "W" for all undergraduate	The 4th day through the 9th day of classes regardless

and graduate students.	of when the specific course begins
Withdrawal with a grade of "F" for all undergraduate and graduate students.	The 10th day through the last day of classes regardless of when the specific course begins

### 3-Week Courses

Adding/Dropping a course	Through the 2nd day of instruction
Withdrawal with a grade of "W" for all undergraduate and graduate students.	The 3rd day through the 8th day of classes regardless of when the specific course begins
Withdrawal with a grade of "F" for all undergraduate and graduate students.	The 9th day through the last day of classes regardless of when the specific course begins

### Notes:

For courses that meet for less than three weeks, see the Registrar's Office for add/drop deadlines.

Day= calendar day.

Day ends at 23:59.

There may be a financial consequences for dropping courses once the term has begun. See the *Withdrawal and Readmission* procedures for more information.

Students are responsible for academic work in courses they add regardless of when the courses are added.

### Related Documents

**Grade Policies**

**Tuition Refund**

**Withdrawal and Readmission Procedures**