

**Undergraduate:**

**Full-time:** Full-time status for undergraduate students is from 12 to 18 credit hours per semester.

**Part-time:** **Undergraduate students are not eligible to study part-time.**

**Graduate:**

Full-time status for graduate students is determined by the number of credits to complete the degree/certificate, as follows:

Master of Laws (LL.M.): 6-9 credits

Master of Arts in Human Rights and Social Justice (MAHRSJ): 9-12 credits (3 during summer term)

Master of Arts in Teaching English as a Foreign Language (MATEFL): 9-12 credits

Master of Science in Economics (MSE): 12-18 credits (3-6 in the summer semesters)

Master of Business Administration (MBA): 9-12 credits

Master of Science in Management and Analytics (MSMA): 9-15 credits (3 during summer term)

Master of Engineering in Industrial Engineering and Systems Management (MEIESM): 9-15 credits

Master of Science in Computer and Information Science (MSCIS): 9-15 credits

Master of Public Health (MPH): 11-18 credits

Master of Arts in International Relations and Diplomacy (MAIRD): 12-15 credits (6 during summer term)

Master of Public Affairs (MPA): 12-15 credits (6 during summer term)

Master of Multiplatform Journalism (MAMJ): 15-16 credits, (6 during summer term); only full-time status allowed

Graduate Certificates: Determined by the total credits required as noted in the education contract.

**Part-time:**

In order to study part-time, graduate students must file a Petition for Part-Time Study in the Office of the Registrar, and it must be approved by the chair of the academic program or Dean in the case of MPH.

**Overload:** A course load beyond the above-cited range, requires an extra-large amount of effort (beyond what most students are typically able to accomplish). However, students may elect an “Overload”, taking a maximum of 21 units in a semester, with the approval of their Program Chair or Dean in the case of MPH.

\*A non-regular load (including part-time or overload) may have implications on the student’s tuition and tuition privileges. Students should check with the Office of the Registrar and the Office of Financial Aid.

**Related Documents**

[Tuition Calculation Procedure for Additional Credits](#)

[Tuition Calculation in Cases of Credit Transfer or Waiver/Exemption from Courses](#)

[Petition for Part-Time Study](#)

[Petition for Credit Overload](#)

[Financial Aid](#)